



Faculty of Languages & Information Technology Studies
-- HOGESCHOOL GENT --
Faculty of Languages & Information Technology Studies

2nd year Secretarial management Section secretarial languages
[Academic Year 2003 - 2004]
(valid until 2003 - 2004)

No.	Course	Sem.	A	B	C	D	E
1	Dutch	J	10.0	15.0		125	5
2	French	J	50.0	25.0		150	6
3	French Language practice	J		25.0		125	5
4	English	J	50.0	25.0		150	6
5	English Language practice	J		25.0		125	5
6			50.0	25.0		150	6
	- German	J	50.0	25.0		150	6
	- Spanish	J	50.0	25.0		150	6
7				50.0		125	5
	- German language practice	J		50.0		125	5
	- Spanish Language practice	J		50.0		125	5
8	Management of the secretarial work	J	10.0	15.0		150	6
9	Applications on Information technology	J	25.0	50.0		250	10
10			50.0			150	6
	- Studium generale	J	25.0			75	3
	- Marketing & public relations	J	25.0			75	3

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No.	Course	Sem.	A	B	C	D	E
	- Italian	J	25.0			75	3
	- International Developments	J	25.0			75	3
	Code: EGSBRS - 00 - 02 version : 04					1500	60