



Faculty of Languages & Information Technology Studies
-- HOGESCHOOL GENT --
 Faculty of Languages & Information Technology Studies

3rd year Secretarial management Section secretarial languages
 [Academic Year 2003 - 2004]
 (only valid in the Academic Year: 2003 - 2004)

No.	Course	Sem.	A	B	C	D	E
1	Dutch	J	15.0	10.0		100	4
2	French	J	15.0	10.0		75	3
3	French Language practice	J		25.0		75	3
4	English	J	15.0	10.0		75	3
5	English Language practice	J		25.0		75	3
6			15.0	10.0		75	3
	- German	J	15.0	10.0		75	3
	- Spanish	J	15.0	10.0		75	3
7				25.0		75	3
	- German language practice	J		25.0		75	3
	- Spanish Language practice	J		25.0		75	3
8	Management of the secretarial work	J	10.0	15.0		125	5
9	Applications on Information technology	J	15.0	35.0		150	6
10	Traineeship	J			225.0	600	24
11			25.0			75	3
	- Studium generale	J	25.0			75	3

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No.	Course	Sem.	A	B	C	D	E
	- personnel management & social law	J	25.0			75	3
	- Italian	J	25.0			75	3
	Code: EGSBRS - 00 - 03 version : 04					1500	60