



Faculty of Business, Languages & Information Technology Studies - Aalst
-- HOGESCHOOL GENT --
 Faculty of Business, Languages & Information Technology Studies - Aalst

2nd year Secretarial management Section secretarial languages
 [Academic Year 2003 - 2004]
 (valid until 2003 - 2004)

No.	Course	Sem.	A	B	C	D	E
1	Dutch		10.0	15.0		125	5
2	French		50.0	25.0		150	6
3	French language practice	J		25.0		125	5
4	English	J	50.0	25.0		150	6
5	English language practice	J		25.0		125	5
6	German/Spanish		50.0	25.0		150	6
	- German	J	50.0	25.0		150	6
	- Spanish	J	50.0	25.0		150	6
7	German/Spanish language practice			50.0		125	5
	- German language practice	J		50.0		125	5
	- Spanish language practice	J		50.0		125	5
8	Management of the secretariat	J	10.0	15.0		150	6
9	Informatics applications	J	25.0	50.0		250	10
10	Optional courses : Select 2		50.0			150	6
	- Studium general	2	25.0			75	3
	- Marketing & public relations	J	25.0			75	3

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No.	Course	Sem.	A	B	C	D	E
	- Italian	J	25.0			75	3
	- international developments	J	25.0			75	3
	Code: OGSBRS - 00 - 02 version : 04					1500	60