



**Faculty of Languages & Information Technology Studies
-- HOGESCHOOL GENT --**

3rd year Secretarial management Section secretarial languages
[Academic Year 2004 - 2005]

No.	Course	Sem.	A	B	C	D	E
1	Dutch	J	15.0	10.0		100	4
2	French	J	15.0	10.0		75	3
3	French Language Practice	J		25.0		75	3
4	English	J	15.0	10.0		75	3
5	English Language Practice	J		25.0		75	3
6			15.0	10.0		75	3
	- German	J	15.0	10.0		75	3
	- Spanish	J	15.0	10.0		75	3
7				25.0		75	3
	- German Language Practice	J		25.0		75	3
	- Spanish Language Practice	J		25.0		75	3
8	Office Management	J	10.0	15.0		125	5
9	Informatics Applications	J	15.0	35.0		150	6
10	Work Experience	J			225.0	600	24
11			25.0			75	3
	- Studium Generale	J	25.0			75	3
	- Personnel Management and Social Law	J	25.0			75	3
	- Italian	J	25.0			75	3

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	Code: EGSBRS - 00 - 03 version : 05					1500	60