



Faculty of Business, Languages & Information Technologystudies - Aalst
-- HOGESCHOOL GENT --

2nd year Secretarial managementSection secretarial languages
 [Academic Year 2006 - 2007]

No.	Course	Sem.	A	B	C	D	E
1	Dutch		10.0	15.0		125	5
2	French		50.0	25.0		150	6
3	French language practice			25.0		125	5
4	English		50.0	25.0		150	6
5	English language practice			25.0		125	5
6	German / Spanish		50.0	25.0		150	6
	- German		50.0	25.0		150	6
	- Spanish		50.0	25.0		150	6
7	German / Spanish language practice			50.0		125	5
	- German language practice			50.0		125	5
	- Spanish language practice			50.0		125	5
8	Office management		10.0	15.0		150	6
9	Informatics applications		25.0	50.0		250	10
10	Optional courses : select 2		50.0			150	6
	- Studium generale		25.0			75	3
	- Marketing & public relations		25.0			75	3
	- Italian		25.0			75	3
	- international developments		25.0			75	3

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	Code: OGSBRS - 00 - 02 version : 05					1500	60