



**Faculty of Languages & Information Technology Studies  
-- HOGESCHOOL GENT --**

3rd year Bachelor in office management - Main Subject: Management Assistant  
[Academic Year 2007 - 2008]  
(valid starting from 2009 - 2010)

No.	Course	Sem.	P-T 2Y.	A	B	C	D	E
1	Dutch III	1	1	14.0	10.0		75	3
2	French III	1	1	14.0	10.0		75	3
3	Frans taaltraining III	1	1	14.0	22.0		75	3
4	English III	1	1	14.0	10.0		75	3
5	Engels taaltraining III	1	1	14.0	22.0		75	3
6	Management van het secretariaat II	1	1	10.0	14.0		75	3
7	ICT-Toepassingen III	1	1	14.0	34.0	12.0	125	5
8	HRM en sociaal Recht	1	1	24.0	12.0		100	4
9	Projects III	2	2			24.0	75	3
10	Work Experience	2	2			450.0	600	24
11	Keuzepakket te kiezen uit:		1				150	6
	Code: ECOMGA - 00 - 03 version : 09						1500	60

DT = courses can be taken on a part-time basis, 1 = first part, 2 = second part, etc