

Faculty of Business, Languages & Information Technologystudies - Aalst
-- HOGESCHOOL GENT --

3rd year Bachelor in office management - Main Subject: Management Assistant

[Academic Year 2007 - 2008]

(valid starting from 2009 - 2010)

No.	Course	Sem.	P-T 2Y.	A	B	C	D	E
1	Nederlands III	1	1	14.0	10.0		75	3
2	Frans III	1	1	14.0	10.0		75	3
3	Frans taaltraining III	1	1	14.0	22.0		75	3
4	Engels III	1	1	14.0	10.0		75	3
5	Engels taaltraining III	1	1	14.0	22.0		75	3
6	Management van het secretariaat II	1	1	10.0	14.0		75	3
7	ICT-toepassingen III	1	1	14.0	34.0	12.0	125	5
8	HRM en sociaal Recht	1	1	24.0	12.0		100	4
9	Projecten III	2	2			24.0	75	3
10	Stages	2	2			450.0	600	24
11	Keuzepakket te kiezen uit:		1				150	6
	Code: OCOMGA - 00 - 03 version : 09						1500	60

DT = courses can be taken on a part-time basis, 1 = first part, 2 = second part, etc